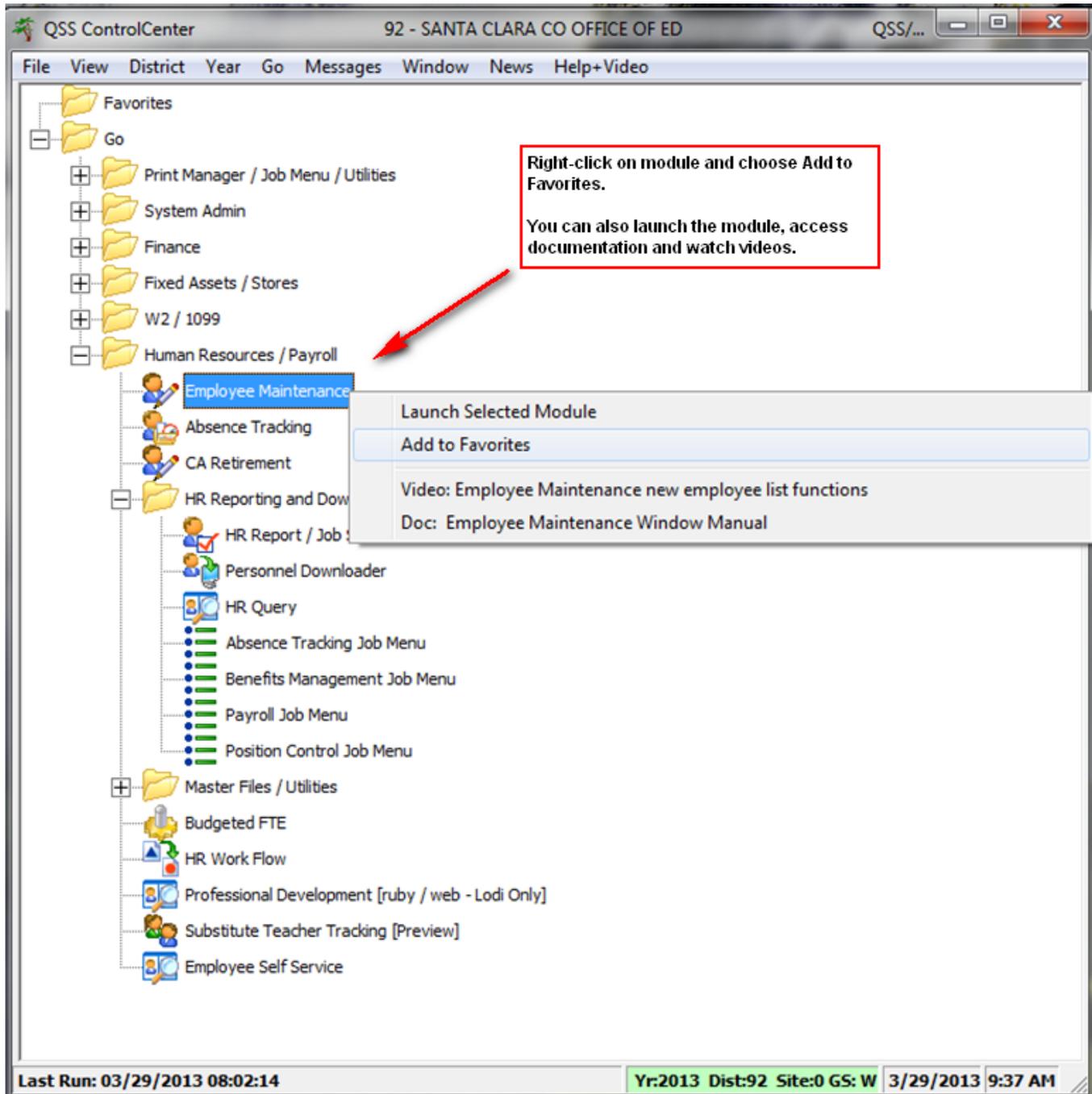


QCC Favorites

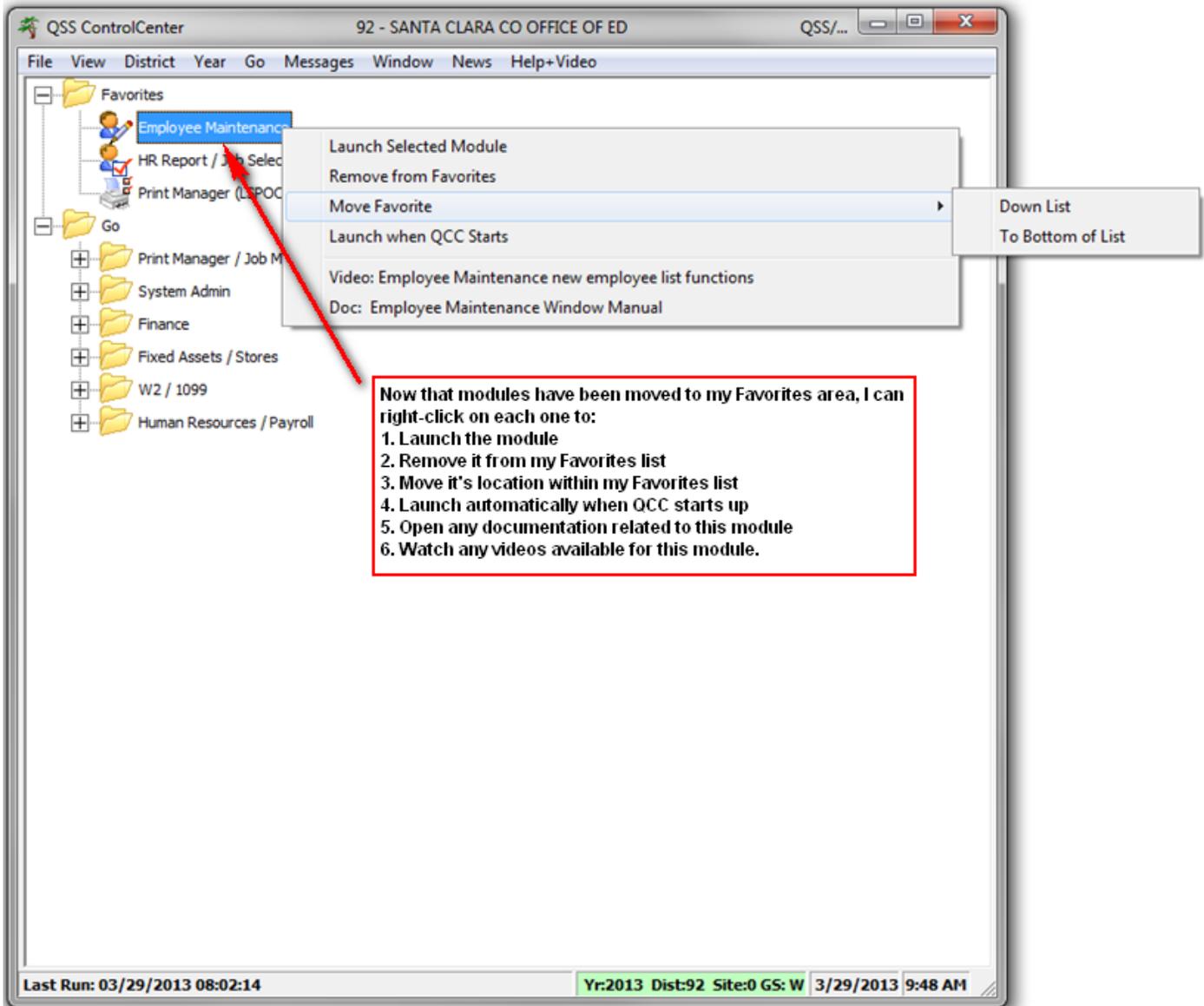
The Favorites function allows you to set modules that you use frequently in your Favorites folder at the top of the screen for easy access.

Simply right-click on your frequently used module, and choose "Add to Favorites" from the list.



QCC Favorites

Once in your Favorites list, you can right-click to move, launch or remove that module from your Favorites list. You can also read any documentation or watch any videos that pertain to that module.



The screenshot shows the QSS ControlCenter application window. The title bar reads "QSS ControlCenter" and "92 - SANTA CLARA CO OFFICE OF ED". The menu bar includes "File", "View", "District", "Year", "Go", "Messages", "Window", "News", and "Help+Video". The main area displays a "Favorites" list with several items, including "Employee Maintenance", "HR Report / Job Selection", and "Print Manager (LPOC)". A right-click context menu is open over "Employee Maintenance", showing options: "Launch Selected Module", "Remove from Favorites", "Move Favorite", "Launch when QCC Starts", "Video: Employee Maintenance new employee list functions", and "Doc: Employee Maintenance Window Manual". A secondary menu is open over "Move Favorite", showing "Down List" and "To Bottom of List". A red box highlights a list of instructions: "Now that modules have been moved to my Favorites area, I can right-click on each one to: 1. Launch the module, 2. Remove it from my Favorites list, 3. Move it's location within my Favorites list, 4. Launch automatically when QCC starts up, 5. Open any documentation related to this module, 6. Watch any videos available for this module." The status bar at the bottom shows "Last Run: 03/29/2013 08:02:14" and "Yr:2013 Dist:92 Site:0 GS: W 3/29/2013 9:48 AM".

Now that modules have been moved to my Favorites area, I can right-click on each one to:

1. Launch the module
2. Remove it from my Favorites list
3. Move it's location within my Favorites list
4. Launch automatically when QCC starts up
5. Open any documentation related to this module
6. Watch any videos available for this module.